Ignacio Community Library Board of Trustees
Minutes of Regular Meeting
July 16, 2025

I. Call to Order

Meeting called to order by Clark Craig at 6:00 p.m.

II. Roll Call

Present: Clark Craig, Lovvis Downs-Glass, JoAnn Sloan, Leila Baker, Marcia Vining and Liz von Tauffkirchen. Absent Excused: Dayna Talamante-Montoya and Bryan Bagdol.

III. Approval of Agenda

Lovvis moved to approve the agenda. Leila seconded. Votes: 4 for, 0 opposed. Motion carried unanimously.

IV. Approval of Minutes

Minutes of June 18, 2025: JoAnn moved to approve the June minutes. Leila seconded. Votes: 4 for, 0 opposed. Motion carried.

There was no May meeting.

Minutes of April 16, 2025: Marcia couldn’t locate these minutes. Approval vote will be held at the August meeting.

V. **Public Input**–None

VI. Unfinished Business

A. Bylaws Review - Marcia wanted to touch base with members on the following items

Board Quorum: The number for the Board quorum is OK set at three.

Board Member Terms: Currently set as 5 years. Member discussion that 3 year terms may be more manageable.

Marcia presented changes of wordage for other items.

There was also discussion of whether the Board should follow Roberts Rules of Order or Bob’s Rules of Order.

Marcia will bring a draft of proposed Bylaws changes to the next meeting.

B. Library Policies - Marcia presented drafts for Members' review.

1. Travel Policy–Lovvis suggested people who travel on Library business show they have personal auto insurance. The other members feel this is not necessary as everyone who has a vehicle is already required to have such insurance. Leila moved to approve the Travel Policy as presented. JoAnn seconded. Votes: 4 for, 0 opposed. Motion carried.

2. Patron Rules of Conduct

Members discussed. Clarification that children below the age of 9 must be accompanied by an adult. Marcia read some other proposed changes. Leila moved to approve the Patron Rules of Conduct. JoAnn seconded. Votes: 4 for, 0 opposed. Motion carried.

3. Seasonal Art Exhibit

Members discussed. Lovvis moved to approve the Seasonal Art Exhibit Policy. Leila seconded. Votes: 4 for, 0 opposed. Motion carried.

Clark asked Marcia to be sure to standardize the format of the policies when they are written up.

VII. New Business - None

VIII. Director's Report - Marcia Vining

The Director's Report is located on the Members' laptops.

Clark complimented the Program Report. Marcia reported that the Library roof is now repaired. Dorothy is back to full time work.

Marcia will send the report to the County Commissioners. Clark will inform Matt Salka that Dewey is making rounds in the County. Dewey will be present at Saturday at the Fair Youth Carnival.

Summer Reading - The average sign up rate over the years has been at around 100. This is also true this year.

Marcia is seeing new people at the Library. Liz and Marcia talked about the Virtual Reality programs and how popular they have been.

IX. Treasurer's Report - Clark for Dayna Talamante-Montoya

Dayna and Marcia went over the Expense report before this meeting. They will review the credit cards.

JoAnn asked about a large amount on the report. Lovvis responded that it is from Oil and Gas. It has not yet reached 100%. Clark noted that this amount is getting caught up.

Members are pleased Interest continues to grow.

Marcia commented that Expenditures are at about 50%, a little closer than she's comfortable with.

Leila moved to approve the Treasurer's Report. Lovvis seconded. Votes: 4 for, 0 opposed. Motion carried.

X. Open Discussion

Liz stated that two Virtual Reality programs are coming soon. ICL VR programs are currently only presented for adults; Bayfield presents to teens. Liz reported that some abbreviated programs are designed for 8 people and will also be offered. (Abbreviated means shorter presentations with no food). Marcia added that ICL got a great price for tech for programs. Clark requested that a demonstration program be presented to the Board at the end of one of their meetings. JoAnn suggested offering some VR programs to the high school.

Marcia nominated Dixie for the Colorado Association of Libraries Lucy Schweers Award for Excellence in Support Services. Dixie has been granted this award. Five people from the Library may attend the award ceremony, which will be held September 4-5 in Breckenridge. The Board will be asked to grant the travel approval at the August meeting. Clark asked Marcia to share the news about Dixie's award with the Ignacio Town Board. Marcia will also inform The Drum.

Lovvis will be out of town for the next meeting.

Clark noted that Music in the Mountains is starting tonight and encouraged everyone to attend some concerts. He reported that the town has sold 7 out of 10 of the affordable homes already and that 4 of the next bunch are also sold. He commented that the town bought the property for this purpose 21 years ago.

XI. Adjournment

Clark declared the meeting adjourned at 6:51 p.m.

The next ICL Board meeting is August 20, 2025, at 6:00 p.m.

Claudia Foley submits the minutes to the Board of Trustees for approval.