

Ignacio Community Library Board of Trustees
Minutes of Regular Meeting
February 15, 2023

I. Call to Order

Meeting called to order by Clark Craig at 6:03 p.m.

II. Roll Call

Present: Clark Craig, Dayna Talamante-Montoya (6:15), Lovvis Downs-Glass, Leila Baker, Bryan Bagdol and Marcia Vining.
Absent Excused: JoAnn Sloan and Jennifer Basa

III. Approval of Agenda

Leila moved to approve the agenda. Bryan seconded. Votes: 4 for by Clark, Lovvis, Leila, Bryan; 0 opposed. Motion carried unanimously.

IV. Approval of November & December, 2022, Minutes

Bryan moved to approve the minutes for both the November & December meetings. Leila seconded. Votes: 4 for by Clark, Lovvis, Leila, Bryan; 0 opposed. Motion carried.

V. Public Input—None

VI. New Business

A. Officer Elections

Current Officers are: Clark Craig, Chair; Leila, Vice Chair; JoAnn Sloan, Secretary; Lovvis Downs-Glass, Treasurer.

Discussion followed by the decision by unanimous consent to table Elections until the March meeting.

B. Bylaws Review

1. Agenda Posting Locations for Meetings

Marcia reported that the Post Office no longer allows public posting. A discussion followed about locations. Currently, ICL posts information on the ICL website, at the Library and Farmer's Fresh. Clark suggested also posting notices on the Library's digital sign.

2. Requirements for a Quorum

Bylaws, page 8–Zoom Meetings

Members discussed verbiage in the Meetings section regarding Remote Attendance.

The Members updated/revised Postings, Remote Attendance and Secretary sections of the Bylaws.

Dayna moved to approve the revisions suggested by the Members. Lovvis seconded. Votes for (5) were made as follows: Clark, Dayna, Lovvis, Leila and Bryan; 0 opposed. Motion carried.

VII. Unfinished Business–None

VIII. Director’s Report--Marcia Vining

The Director’s Report is located on the Members’ laptops.

Marcia updated the Board on the Bookmobile. It’s been difficult to find a used vehicle that will serve the purpose. Marcia and Dixie went to Montrose and saw one that is being used and how its storage is arranged.

One type of vehicle that is being considered is a Shuttle-type bus, which is around \$55,000. Both the ones that have been viewed are gas vehicles. Marcia spoke with Clyde Pearson at the school district, who offered to look over any vehicles under consideration. Mr. Pearson also said that diesel vehicles would cost more, plus a generator (cost between \$4,000-6,000) would be needed. Drivers would need a CDL License for larger vehicles.

A full, decorative wrap on a vehicle would cost about \$8,000.

Marcia is working on the Library Report for March.

She is also working on the Audit Exemption Request–Heidi Trainor in Cortez is assisting with that.

Clark added that the Denim & Diamonds Gala held by the Friends of the Library was a huge success and thanked Dorothy for her work on behalf of the Library. \$6,500 gross was raised from the event. Marcia said people came early; one person was turned away and apologies have been made to that individual. Marcia said a debriefing has taken place with Library staff and the Friends to discuss successes and areas for improvement.

Clark mentioned that Narcan is now at the ICL counter. A question has come up about whether it should be passed to juveniles. A policy will be put in place regarding that issue. Marcia noted that Narcan training has taken place with the Library staff. The trainer, Candace, also talked about the stigma society places on drug addiction.

Clark noted that the Ignacio Police Department will be present at the next ICL staff meeting.

Lovvis thanked Marcia for all her work.

Marcia mentioned that ICL now has four interns. These interns have already attended their first training.

IX. Treasurer's Report--Lovvis Downs-Glass

A. 2022 Review

\$139,509.07 has been spent out of Savings.

Lovvis suggested having all Payroll added up at year's end.

Clark noted that Property Taxes received were lower in 2022, which was why the Library had to borrow from Savings..

Lovvis hopes that increasing Gas prices and Home Sales will help in 2023 or 2024.

B. January 2023 Report

Lovvis noted that the Library will probably not receive any Revenue until March when people pay the first half of their Property Taxes.

Clark said that he is pleased with CO Trust interest in the last couple months.

Clark clarified Internet and Drive on the Expense Report.

Dayna moved to accept the Treasurer's Report. Bryan seconded. Votes were as follows: For (5) by Clark, Dayna, Leila, Lovvis, Bryan; 0 opposed. Motion carried unanimously.

X. Open Discussion

Claudia thanked the Board for the Christmas gift card.

Claudia invited Board Members to the Durango Independent Film Festival. School programs will be held in Ignacio on Tuesday, February 28, beginning at 8:15 for the Middle School; 9:30 for the High School; 10:45 for Grades 3-5; 12:45 for K-2. Also, the in-person public festival will be March 1-5; virtual programming March 6-11.

Dayna invited ICL and Members to Reunification Training with the Middle School.

Dayna remarked that the Middle School male and female wrestling teams are doing well at State, and that the Basketball teams are undefeated.

Clark noted that the Town of Ignacio has worked with Ignacio Schools to purchase the ELHI property. It will be public property-based and the sale will likely be effective July 1, 2023.

XI. Adjournment

Dayna moved and Lovvis seconded to adjourn. Hearing no objection, Clark adjourned the meeting at 6:58 p.m.

The next ICL Library Board meeting is scheduled for March 15, 2023, at 6:00 p.m.

Claudia Foley submits the minutes to the Board of Trustees for approval.

(Minutes as revised on 3/15/23.)