

**Ignacio Community Library Board of Trustees  
Minutes of Regular Meeting  
July 20, 2022**

**I. Call to Order**

Meeting called to order by Clark Craig at 5:56 p.m.

**II. Roll Call**

Present: Clark Craig, Lovvis Downs-Glass, Leila Baker, Dayna Talamante-Montoya, JoAnn Sloan, Jennifer Basa, Bryan Bagdol and Marcia Vining.

**III. Approval of Agenda**

Clark suggested that an addition be made to the agenda introducing the new Board member, Bryan Bagdol. Dayna so moved; Lelila seconded. Votes: 6 for, 0 opposed. Motion carried unanimously.

**IV. Introduction of New Board Member, Bryan Bagdol**

Board members and the Recording Secretary introduced themselves, then Bryan Bagdol shared his background with everyone.

**V. Approval of June Minutes**

Dayna moved to approve the June minutes. JoAnn seconded. Votes: 7 for, 0 opposed. Motion carried unanimously.

**VI. Public Input—None**

**VII. Unfinished Business**

**A. Google Drive—Board Packets and Information**

Marcia reported that everyone is now connected to Google Drive for Board Packets and Information.

**VIII. New Business—None**

## **IX. Director's Report--Marcia Vining**

The Director's Report is located on the Members' laptops.

Clark asked how Helen Rodstrom is working out. Marcia replied that she's doing an excellent job.

Marcia said she finished new staff interviews today. The new hire wants full time work. Marcia stated that this could be accomplished if the adult and youth programs are merged.

JoAnn inquired if anything sounds exciting with the Creative District event on July 30th. The Creative District will have murals on display for San Ignacio Days.

Marcia reported that ICL has been selected for the "We Are Water 2022" interactive exhibit, which is currently at the Bayfield Library. She said that a date for installation has not been determined, and that the exhibit may be spread between several locations in town.

Lovvis commented that the Summer Music Series has not been well attended. Marcia replied that it might be best to move the dates back to Fridays. Lovvis asked that Marcia thank Dixie for the food at the most recent event. It was noted that the heat has possibly kept people away. JoAnn suggested getting misters for the patio.

Regarding the Summer Reading Program: Clark commented that it has seemed to be going well. Marcia responded that there were 89 participants this summer.

Marcia noted that there are 8-10 Speakers' Bureau programs available each month. Patrons can view these online if they miss the live author interviews. She added that there is a huge variety of author interviews available.

## **X. Treasurer's Report--Lovvis Downs Glass**

Expense Report--Property Taxes are looking good from 1/1-6/30. Revenues, including Property Taxes, are on track.

Clark commented that, six months in, Revenues and Expenditures are almost even, which is concerning. Marcia responded that grant funding is still coming in, but that Insurance for three years will be paid soon, so that will be a hit to the Budget.

Clark explained to Bryan that it would be necessary to dip into ICL's Reserves this year.

Profit and Loss Statement--No questions.

Transactions--No questions. Marcia noted that there is no Credit Card Report this time, and will double up next month.

Payroll Report–No questions.

Balance Sheet: Clark had a question about the COLOTrust account for May and June. Marcia replied that the Board may have the COLOTrust representative back at the next meeting. Clark suggested that now that a year has passed since the accounts were rearranged, ICL may want to reevaluate the types of accounts the Library holds. Clark suggested that Lovvis and Marcia talk with the representative to learn more. Bryan suggested that the Board consider what time frame or goals they have in mind. Lovvis explained that the main goal is not to lose services provided by the Library to the community.

Dayna moved to accept the Treasurer’s Report; Leila seconded. Votes: 7 for, 0 opposed. Motion carried unanimously.

## **XI. Open Discussion**

Dayna asked Marcia about how the Water exhibit would be shown. Dayna has a couple students working on water projects and wondered if they perhaps could be included with the exhibit.

Marcia talked about engaging teachers with the Library. Dayna offered help with setting up a time with Mr. Dekay for teachers to visit as part of their Teacher Prep week. Leila suggested that perhaps a lunch time would work best. The proposed date is August 18th. Dayna will prepare an agenda for that gathering.

Dayna asked Marcia if the School District could display posters/signs at the Library. Marcia responded in the affirmative.

Leila reported that FFA is hosting a pancake breakfast on San Ignacio Day.

Leila noted that the Johnson-O’Malley School Supply Distribution for Native American Youth is a way for Native students to sign up for school supplies.

Clark wanted to know the dates for Budget planning. Marcia answered that normally there is not an August Board meeting because she and Lovvis meet and start putting together a tentative budget for the following year. In September and October, the Board reviews that budget. The proposed Budget is then finalized in November and must be submitted to the County by December 15th.

Clark would like to bring in youth to recite the Pledge of Allegiance to begin Town Council meetings.

Clark reported that the Town of Ignacio is having discussions about what to do with the El Hi building. The Town wishes to keep the property, but the building needs to be demolished. He also mentioned that the Town has purchased other pieces of property.

Marcia noted that ICL might consider some expansion. Clark commented that there is a possibility of cooperation between the Town and the Library in this regard.

Clark mentioned that teachers from other countries will be housed by Meadowbrook Management. These teachers will basically arrive with nothing, so donations of household goods will be greatly appreciated before the August 1st move-in date.

It was reiterated that there will be no August Board meeting.

## **XII. Adjournment**

Dayna moved, Leila seconded, to adjourn. Votes: 7 for, 0 opposed. The meeting adjourned at 7:09.

The next ICL Library Board meeting is scheduled for September 21, 2022, at 6:00 p.m.

Claudia Foley submits the minutes to the Board of Trustees for approval.