

**Ignacio Community Library Board of Trustees
Minutes of Regular Meeting @ ICL & via ZOOM
March 16, 2022**

I. Call to Order

Meeting called to order by Clark Craig at 6:04 p.m.

II. Roll Call

Present: Clark Craig, Lovvis Downs-Glass, Leila Baker, Hannah Minkler, Jennifer Basa, Dayna Talamante-Montoya (arrived 6:07) and Marcia Vining.
Absent: JoAnn Sloan

III. Approval of Agenda

Lovvis moved to approve the agenda. Leila seconded. Votes: 6 for, 0 opposed. Motion carried unanimously.

IV. Approval of Minutes of February 16, 2022

Leila moved to approve the February minutes. Jennifer seconded. Votes: 6 for, 0 opposed. Motion carried unanimously.

V. Public Input--None

VI. Unfinished Business

A. Director Review

Lovvis moved to go into Executive Session. This was not seconded, as a discussion followed the motion regarding the format of the Director Evaluation. One question was whether Staff should be asked for input. To sum up, information will be gathered and the Members will hold a special meeting on April 20th to accomplish the Director's Review.

VII. New Business

A. Audit Exemption Request

Lovvis explained the reason for an Audit Exemption Request. The deadline is March 31st. If a resolution is passed today, the request can be signed by the present Members and signed by those not present by dropping by ICL in the next few days. Lovvis suggested a few changes in wording that should be made to the request. Dayna moved to approve RESOLUTION 2022-01: A RESOLUTION APPROVING A REQUEST FOR AN EXEMPTION FROM AUDIT FOR CALENDAR YEAR 2021 FOR IGNACIO COMMUNITY LIBRARY DISTRICT, STATE OF COLORADO. Jennifer seconded. Votes: 6 for, 0

opposed. Motion carried unanimously.

VIII. Director's Report--Marcia Vining

The Director's Report is located on the Members' laptops.

Hannah inquired about the interviews for staff that Marcia has conducted. Marcia has interviewed about five people. The person she originally planned to hire had to bow out for family reasons. Marcia has hired Abbegail Meyer, who will start next week. She has hired Patti Baird as a backup person.

IX. Treasurer's Report--Lovvis Downs Glass

Expense Report: Tax money is already being received.

Profit/Loss: No questions.

Net Income equals -\$26,058.20 This is to be expected at this time of year.

Payroll Report: No questions

Transaction Report: Dayna would like to see memos included with more details on invoices, as some items are unclear.

Balance Sheet as of 2/28/22 shows \$71,525.38 in Checking Account.

Dayna moved to accept the Treasurer's Report; Hannah seconded. Votes: 6 for, 0 opposed. Motion carried unanimously.

X. Open Discussion

Clark would like to use Google Docs instead of the hard drive method of getting information to the Board Members. This works for everyone except for Lovvis, who does not have an internet connection at home. Therefore, she would need to continue to use the hard drive.

Dayna gave a shout-out to Brittany, who is doing great work with the schools. Dayna also noted the Ignacio School District Strategic Plan is working well with community involvement and student enrichment.

Marcia is training Brittany so the Mother Read program can resume.

Cinco de Mayo Party is scheduled for 5:30 on May 5th. Demonstration booths and donations are currently being organized.

Dayna noted that April is the Month of Responsibility with the color Green.

There will be a special meeting to discuss the Director Review on April 20 at 6:00 p.m. No regular Board meeting will be held in April.

XI. Adjournment

Dayna moved, Leila seconded to adjourn. Votes: 6 for, 0 opposed. Motion carried.
Meeting adjourned at 7:12 p.m.

The next ICL Library Board meeting is scheduled for May 18, 2022, at 6:00 p.m.

Claudia Foley submits the minutes to the Board of Trustees for approval.