

**Ignacio Community Library Board of Trustees
Minutes of Regular Meeting @ ICL & via ZOOM
February 16, 2022**

I. Call to Order

Meeting called to order by Clark Craig at 6:03 p.m.

II. Introduction of New Trustee: Hannah Minkler

Hannah Minkler shared her background with the Board Members.

III. Roll Call

Present: Clark Craig, Lovvis Downs-Glass, JoAnn Sloan, Leila Baker, Hannah Minkler and Marcia Vining.

Absent: Dayna Talamonte Montoya, Jennifer Basa (both excused)

IV. Approval of Agenda

Lovvis moved to approve the agenda. JoAnn seconded. Votes: 5 for, 0 opposed. Motion carried unanimously.

V. Election of Officers

Nominations as follows:

Chairperson: Clark Craig

Vice-Chairperson: Hannah Minkler

Treasurer: Lovvis Downs-Glass

Secretary: JoAnn Sloan

JoAnn moved to elect the officers as nominated. Hannah seconded. Votes: 5 for, 0 opposed. Motion carried unanimously. Officers elected for positions noted above.

VI. Approval of Minutes of December 14, 2021

Lovvis moved to approve the December minutes. JoAnn seconded. Votes: 4 for, 1 abstention, 0 opposed. Motion carried.

VIII. Public Input--None

IX. Executive Session: Employee Matters

Marcia wondered if an Executive Session regarding Employee Evaluations is required at this meeting. Lovvis moved to table this matter until the next meeting. JoAnn seconded. Votes: 5 for, 0 opposed. Motion carried.

X. Director's Report--Marcia Vining

The Director's Report is located on the Members' laptops.

Unite Us Program--Marcia informed the Members that this program gives ICL a chance to make referrals (with an individual's permission) and offer people resources to access social services. ICL would be a "go between" as another way to serve the community. In response to JoAnn's question about the level of the Library's involvement, Marcia explained the Library staff would basically assist with computer use.

Administration--Durango is trying to become a Special Library District. This item in the Director's Report mainly regards collaboration.

Marcia noted that Michaela is working about 10 hours a week and is starting to plan the Summer Music Festival.

Staff--Marcia noted that one member has been out a lot due to family medical issues. She reported that this staff person has been doing some Library work at home. JoAnn suggested that ICL might be able to be helpful with flex work time, etc.

XI. Treasurer's Report--Lovvis Downs Glass

2021 Recap:

Expense over Revenue--From the report, ICL overspent \$30,914.56. Lovvis noted that the amount could be \$32,000. She will investigate the discrepancy.

The Budget came in at about 89%, so the Library is in good shape. In response to an inquiry about Reserves, Lovvis said that some Reserve funds were used.

2022:

Expense Report--As of January 31

PTI = \$395,000.01

Income = \$4,649.65

Expenses = \$54,544.17

JoAnn suggested looking at possible rebates and tax credits related to energy use. Marcia noted the Library could investigate solar panels on the roof. Lovvis stated that is an expensive proposition.

Net Income at the end of January = -\$51,820.53

Regarding Payroll and Transactions--No questions.

Clark inquired about whether funds were moved for the year's opening balance. Lovvis and Marcia responded in the affirmative.

Leila moved to approve the Treasurer's Report; JoAnn seconded. Votes: 5 for, 0 opposed. Motion carried unanimously.

XII. Open Discussion

Claudia Foley thanked the Board for the Christmas gift card.

Marcia noted that the 15 year ICL Celebration is in the works for May 5th. This will be a block party and barbeque.

Clark spoke about the City of Ignacio ballot issues for this year.

XIII. Adjournment

Lovvis moved to adjourn. JoAnn seconded. Votes: 5 for, 0 opposed. Unanimously approved. The meeting adjourned at 6:57 p.m.

The next ICL Library Board meeting is scheduled for March 16, 2022, at 6:00 p.m.

Claudia Foley submits the minutes to the Board of Trustees for approval.