

Ignacio Community Library Board of Trustees
Minutes of Regular Meeting (Via ZOOM & at ICL)
December 9, 2020

I. Call to Order

Meeting called to order by Dayna Talamante-Montoya at 6:19 p.m.

II. Roll Call

Present: Dayna Talamante-Montoya, Clark Craig, Lovvis Downs-Glass, Jennifer Basa and Marcia Vining
Absent: Pearl Casias, JoAnn Sloan, Matt Littleton

III. Approval of Agenda

Clark moved to approve the agenda. Jennifer seconded. Votes: 4 for, 0 opposed. Motion carried unanimously.

IV. Approval of Minutes of November 17, 2020

Lovvis moved to approve the November minutes. Clark seconded. Votes: 4 for, 0 opposed. Approved unanimously.

V. Public Input--None

VI. Unfinished Business

A. Final 2021 Budget Approval

The Members discussed the 2021 Proposed Budget. Lovvis pointed out that Grants are now broken out and shown as line items. She had a question about the amount budgeted for Supplies. Marcia responded that some have gone up in price, so she allowed for Supply increases.

Clark suggested putting some Reserves in the Budget. Lovvis said that the Carry Forward should help. Marcia noted that Members could look at making a plan for Reserves in March or April of 2021. Lovvis thinks May might be best, after many people have paid their Property Taxes. Clark advised that the Board start thinking about the Reserves now.

Jennifer hopes to see increases in future ICL budgets for purchasing books, as she is disappointed to see a decrease in this item. Marcia reminded the Board that some Grant and Colorado State Library funds go toward check-out materials. Also, the Friends raise money, so the decreases seen do not reflect all the funds available for these materials.

Clark moved to accept the 2021 Budget Plan Final. Jennifer seconded. Motion carried unanimously. Votes: 4 for, 0 opposed.

Clark moved to accept RESOLUTION NO. 2020-03 December 9, 2020
A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2021
TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE IGNACIO
COMMUNITY LIBRARY DISTRICT, LAPLATA COUNTY, COLORADO, FOR THE
2021 BUDGET YEAR.

Jennifer seconded. Motion accepted unanimously. Votes: 4 for, 0 opposed.

Clark moved to accept RESOLUTION NO. 2020-04 December 9, 2020
A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS
FUNDS, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW,
FOR THE IGNACIO COMMUNITY LIBRARY DISTRICT, LAPLATA COUNTY,
COLORADO, FOR THE 2021 BUDGET YEAR.

Lovvis seconded. Motion accepted unanimously. Votes: 4 for, 0 opposed.

B. Insurance

Clark noted that Jarad Lyons' responses are in tonight's Director's Report, and asked if Marcia feels good about the insurance option that Jarad offered. Marcia thinks that this insurance option may best cover cyber security and other issues of specific concern to ICL.

Jennifer moved to approve Jarad Lyons' insurance proposal for coverage with Secura Insurance. Clark seconded. Motion approved unanimously. Votes: 4 for, 0 opposed.

VII. New Business

A. United for Libraries Pilot Program

Marcia reported that this program would offer Board Members, Staff and Friends with online learning modules for training at their own pace and timing. This is completely free. Clark suggested that it might be possible for the Board to participate in some portions together. The Members concurred that ICL should apply for the program. Marcia will follow through with the application.

B. Farewell Gift for Pearl Casias

Dayna suggested giving Pearl a book. Jennifer thought adding a bouquet to the gift would be nice. Marcia has in mind some books and/or DVDs on Native experiences. Clark offered to put in some personal funds to which the other Members present agreed, up to \$100 total for the gift to be given from the Board and the Library.

VIII. Director's Report--Marcia Vining

The Director's Report is located on the Members' laptops.

Marcia told the Board about the Native Lens website (www.nativelens.org), which is collecting Native stories as short videos. She is very impressed by the quality of these films, and would like to include them in a Native Film Festival sponsored by the Library. Marcia thinks ICL should apply for the Rural Technical Assistance Award, which could help with this goal.

The display case currently includes some Native American items on loan from the Southern Ute Museum.

Lovvis thanked Marcia for including information on COLOTrust in the report.

Dayna mentioned that she talked the District out of buying book dispensing vending machines for each school. The presence of the excellent library in Ignacio makes such an expenditure unnecessary.

Dayna is happy about the developing collaboration between ICL and the Ignacio School District. Marcia sees this as an opportunity to create more buy-in from the Community. Marcia has spoken with Brenda, the school district's librarian, who is really excited about getting library cards into students' and families' hands. Dayna said she recently learned that 45% of the students in the school district do not have ICL cards.

IX. Treasurer's Report--Lovvis Downs Glass

Profit and Loss Statement: Net Income is \$10,185.09.

Payroll and Transaction Reports: Members had no questions.

Balance Sheet: Marcia recorded the answers about COLOTrust decreased investment interest in the Director's Report.

Lovvis agrees with Clark that the Library needs to keep informed about Gallagher Amendment changes and other possible revenue influences on the Budget.

Clark inquired about accelerating some Expenses to be spent before year-end. Marcia spoke about purchasing a new dishwasher for the Library, which might not be available for shipping until April. However, it could be paid for by the end of December for that arrival.

Clark moved to accept the Treasurer's Report. Dayna seconded. Votes: 4 for, 0 opposed. Unanimous approval.

X. Open Discussion

Marcia had a discussion with a new patron about the possibility of setting up a foundation. From former research on this topic, Marcia found that a foundation is usually not recommended for smaller libraries. However, she showed the Members a donation card distributed by the Basalt Library, and suggested some sort of similar donation outreach might be possible for ICL.

Lovvis proposed hiring someone to do community outreach.

Clark asked how many bags were given out by the Library at the Light Parade on December 4th. Marcia reported that 100 bags were distributed and that the Library probably could have given out twice that amount. The recipients were very excited to receive them.

Marcia told the Members the Library is receiving and answering Santa letters.

XI. Adjournment

Clark moved to adjourn. Lovvis seconded. Votes: 4 for, 0 opposed. Motion carried unanimously. The meeting adjourned at 7:43 p.m.

The next ICL Library Board meeting is scheduled for February 17, 2021, at 6:15 p.m.

Claudia Foley submits the minutes to the Board of Trustees for approval.