

Ignacio Community Library Board of Trustees
Minutes of Regular Meeting (Via ZOOM & at ICL)
September 16, 2020

I. Call to Order

Meeting called to order by Dayna Talamante-Montoya at 6:25 p.m.

II. Roll Call

Present: Dayna Talamante-Montoya, Lovvis Downs-Glass, Clark Craig, Marcia Vining, JoAnn Sloan, Jennifer Basa
Absent: Pearl Casias, Matt Littleton

III. Approval of Agenda

Clark moved to approve the agenda with a spelling correction; Lovvis seconded. Motion carried.

IV. Approval of Minutes for July and August Meetings

July 15, 2020, Minutes: Clark moved to accept the minutes. Jennifer seconded. Approved.

Note: There was no August regular ICL Board meeting.

August 28, 2020, Special Meeting Minutes: Lovvis has a few corrections. She suggested tabling the minutes to include missing information about who might chip in on the charging stations; what the Town of Ignacio might be willing to do or require. Clark moved to table approval of the Special Meeting Minutes until the next Board meeting. JoAnn seconded. Motion carried.

V. Public Input--None

VI. Unfinished Business

A. Sign

Clark has not called Adam on this as yet, and apologized. Marcia reported that Adam Tucson told her he didn't have the design of the colored sign to ask for town approval. Marcia reached out by email to Adam, but has not yet heard back. Adam did put together some designs, but Marcia is not certain it will be done by winter. She shared diagrams of the closed and open sign structure designs. No quote has been received. Once the sign is approved, it can be installed immediately. David Vining can start on the base. He is willing to do it and offered to help. Clark said these notes should reflect that this is not

preferential treatment based on Mr. Vining's relationship to Marcia, but a voluntary act on David Vining's part and the part of the Board.

Clark moved to give Marcia latitude to contract for work to be done on the sign as long as the amount is under \$5,000.00. Lovvis seconded. Approved.

VII. New Business

A. Gallagher/Tabor

Marcia is concerned that the percentage of tax revenues will be dropping from 7.1% to 5.1-5.2%. She feels the Board should begin conversation about this possible loss of revenue. Clark noted that this would be deadly to rural and small communities, and to special districts, such as ICL. Lovvis inquired about what could be done. Clark replied that some special districts have taken special steps to protect their funds, some by asking for mill levy increases. Clark stated that decisions need to be made within the next six months. Dayna summed up that Marcia has brought this topic to the attention of the Members so the Board can educate themselves and get up to speed on possible solutions. JoAnn noted that many new residents are moving into the area and wondered if that would counter-balance the loss of oil and tax revenues. Clark doesn't see that as happening.

VIII. Director's Report--Marcia Vining

A copy of the combined July-August Director's Report is in the Members' packets.

Lovvis inquired about the Colorado Cares Funding from the Colorado State Library. Marcia explained that the grant to ICL runs from 9/7/2020 to 9/6/2021. The Library received the full \$10,000. The grant is very specific about how the funding may be used. For example: Hot spots; kids' tablets; online learning; etc.

Clark thanked Lovvis and Marcia for moving the New York Life Annuity into COLO Trust.

IX. Treasurer's Report--Lovvis Downs-Glass

The August Financial Report consolidates January 1-August 31st.

Expense Report: Revenue looks very strong, at 91% as projected. Expenses are at 61%.

Clark noted the Budget Narrative is very helpful. He is excited that ICL is at 56% on salaries, and he feels comfortable that the Library will do well in this area through the year-end.

JoAnn stated that the computer expenses seem high. Lovvis responded that Marcia explains them in the Budget Narrative.

Lovvis noted that P&L looks good.
Net Income is currently \$91,628.06.

In response to Clark's question about Mitchell and Company, Marcia said that is for the firewall; 80% will be refunded by e-Rate.

Balance Sheet: Clark asked about the position of New York Life on the sheet, especially Line 4. Lovvis explained why it is recorded as it is. Clark pointed out Line 10. Lovvis concedes that a note of explanation probably needs to be added to the sheet.

Lovvis thinks ICL is doing really well financially.

Clark moved to accept the Treasurer's Report with some extra changes to the Budget Narrative. Jennifer seconded. Motion carried.

X. Open Discussion

Lovvis stated that Hannah Minkler is interested in sitting on the Board, and has suggested to her that she should sit in on some meetings.

XI. Adjournment

JoAnn moved to adjourn; Lovvis seconded. Motion carried. Meeting adjourned at 7:16 p.m.

The next ICL Library Board meeting is scheduled for October 21, 2020, at 6:15 p.m.

Claudia Foley submits the minutes to the Board of Trustees for approval.