

Ignacio Community Library Board of Trustees
Minutes of Regular Meeting (Via ZOOM)
June 17, 2020

I. Call to Order

Meeting called to order by Clark Craig at 6:20 p.m.

II. Roll Call

Present: Lovvis Downs-Glass, Clark Craig, JoAnn Sloan, Jennifer Basa and Marcia Vining.

Absent, Excused: Dayna Talamante-Montoya, Pearl Casias Absent: Matt Littleton

III. Approval of Agenda

Clark moved to approve the agenda; Jennifer seconded. Motion carried.

IV. Approval of Minutes for May Meeting

Clark tabled this item to the next meeting.

V. Public Input--None

VI. Unfinished Business

A. Shade Structure

Marcia reported that the structure fabric will be at ICL in the next week. Quotes for the concrete and base for the sign are being sent and type of concrete is being determined. A quote has not yet been received from Southwest Signs for the sign.

VII. New Business

None.

VIII. Treasurer's Report--Lovvis Downs-Glass

Clark tabled the Treasurer's Report to the next meeting to allow Lovvis time to look things over.

Clark reported that the Library is at 83% on Revenue and 37% on Expenses thus far this year. JoAnn inquired whether Revenue reflects all that was due for PTI on 6/15. Clark responded that 95% of PTI for this year has been received.

Marcia noted that the Anschutz Foundation grant was not received. She received a note stating that Anschutz shifted the funds to Covid responses. Therefore, ICL will not receive these grant funds this year.

IX. Director's Report--Marcia Vining

Carpet in the rooms and teen area will soon be taken care of.

Quotes are being received on the phones.

Regarding reopening: Marcia said there will be a soft, unannounced opening on 6/22.

The official reopening will be 6/29. The Library is waiting on plexiglass, and is self-certified on everything else.

The Family Area is open and there has been a great response.

There have been two small meetings in the park.

Most patrons have been making appointments.

There has been some reorganization of the physical spaces in the Library. Shelves have been moved, making the adult and teen areas larger with more of a room-like atmosphere.

Four adult computers have been moved upstairs.

Marcia feels that these arrangements allow for better use of space and maintains social distance and privacy.

Ron has created literacy and mechanical kits.

Marcia says the Library has a good system for cleaning and distancing. The Staff is ready to roll for reopening.

Lovvis expressed a concern about the bathrooms. Marcia assured the Board that sterilization and cleaning will take place regularly.

Marcia feels the most problematic issue is with the Courtesy Phone. The Library may not offer use of the Courtesy Phone for a while. Lovvis suggested that a sign needs to be posted with an announcement that the phone is unavailable.

Marcia added that the keyboards are being disinfected regularly, and that Dixie has scheduled a sewer cleanout.

X. Open Discussion

Marcia has had four discussions with Betty Speelman regarding signatures needed, but has not heard back from her. Anne Kernan signed in March. Marcia asked if Lovvis could call Betty. Lovvis suggested that Marcia call Betty again. Marcia will check with Clint about what to do next. The question came up about Betty's place of residence. If Betty lives in Colorado, it might be possible for Ron to go to Betty's and notarize the signature, as this seems to be the main issue.

XI. Adjournment

Jennifer moved to adjourn; JoAnn seconded. Motion carried. Meeting adjourned at 6:45 p.m.

The next ICL Library Board meeting date is scheduled for July 15, 2020, at 6:15 p.m.

Claudia Foley submits the minutes to the Board of Trustees for approval.

(Minutes as amended on 7/15/2020)