

Ignacio Community Library Board of Trustees
Minutes of Regular Meeting
May 15, 2019

I. Call to Order

Meeting called to order by Clark Craig at 6:30 p.m.

II. Roll Call

Present: Lovvis Downs-Glass, Clark Craig, JoAnn Sloan and Marcia Vining.

Absent: Jennifer Basa (excused); Dayna Talamante-Montoya, Pearl Casias.

III. Approval of Agenda

Clark requested an amendment to the agenda: To push Item VI. Unfinished Business, A. Executive Session: Payroll Review, to the next meeting's agenda. Lovvis moved to amend the agenda as requested. JoAnn seconded. Motion carried.

IV. Approval of March 2019 Minutes

(Note: There was no April meeting)

Lovvis moved to approve the March minutes, as amended. JoAnn seconded. Approved.

V. Public Input--None

VI. Unfinished Business

A. Executive Session: Payroll Review

To be held at next meeting, or a special meeting, as approved under Section III., above.

VII. New Business

A. Building Plumbing

Members discussed the building's plumbing problem that was serviced today. Marcia thanked Clark for overseeing the repairs.

VIII. Director's Report--Marcia Vining

The Director's Report has been sent to the Members' laptops.

Marcia noted that the computer problems have been solved, and that the computers are still under warranty.

Cheyenne is working out well and should be back to her normal schedule by June.

April Director's Report: Lovvis feels the 1,000 Books Before Kindergarten is "very cool." Marcia reported that Scholastic Go has provided books for the program at about \$4 each. Each time a book is read counts toward the 1,000.

May Director's Report:

Marcia joined the ELHI Board, but now it is becoming more demanding of her time, 8-10 hours a month. She feels she will have to step down.

Dayna will do staff meeting this Friday and do QPR training.

The collection inventory has been completed, with the collection at 25,000. The book sale will be good this year with all the weeded books.

Story Time is getting good attendance, and there has been a great response to Growing Readers Together.

Regarding Programs: Senior Outreach is going well. Marcia feels ICL's activity and literary programs are both reaching more people.

Regarding the Car Charging Station: Lovvis reported that the Tribe decided not to install one due to costs. Marcia said the possibility of installing a station is still being investigated by the Library.

Marcia stated that three teens were throwing rocks at the building from across the street, necessitating a call to Ignacio police. Since tribal youth were involved, the Tribal Police were called and the parents notified. The teens have temporarily lost their library privileges.

IX. Treasurer's Report--Lovvis Downs-Glass

Expense Report: IT Services is a bit high due to the server problems.

Revenue numbers seem low, but property taxes are due to be paid by mid-June, and more revenues will come in after that.

Clark reported the COLOTrust account has gained over \$5,000 in interest since additional funds were moved to it in February.

Lovvis suggested in the future to take interest earned and put it into the General Fund for library programs. Clark added that a discussion needs to take place about what amount the Board wants for Reserves. He pointed out that these amounts need to be agreed upon by the Members. Marcia suggested making such decisions around September or October before the 2020 Budget is decided upon. Clark asked if Marcia could put together a report to inform Board members of program costs. Lovvis suggested that a 10 year amount be decided upon for Reserves.

Marcia reminded the Members that previously ICL issued a letter informing the public of

the Board's budget reasoning and suggested perhaps it is time to do so again.

JoAnn moved to accept the Treasurer's Report. Clark seconded. Approved.

X. Open Discussion

Master Rooter plumbers were called and were outstanding with dealing with the building's backup problems. Lovvis said payment should be made from the Building Maintenance budget.

Regarding building awnings: Marcia has contacted two companies, one in Durango and one in Farmington. There are two types of awnings being investigated: Shade sails and a loop, retractable system. Marcia has requested a design for each. Clark said the Board would need to know the operational cost of each design. Snow load should also be considered.

XI. Adjournment

JoAnn moved to adjourn; Lovvis seconded. Motion carried. Meeting adjourned at 7:52 p.m.

The next ICL Library Board meeting will be held Wednesday, June 19, 2019, at 6:15 p.m.

Claudia Foley submits the minutes to the Board of Trustees for approval.