

Ignacio Community Library Board of Trustees
Minutes of Regular Meeting
December 11, 2018

I. Call to Order

Meeting called to order by Dayna Talamante-Montoya at 6:17 p.m.

II. Roll Call

Present: Dayna Talamante-Montoya, Lovvis Downs-Glass, Clark Craig, Pearl Casias and Marcia Vining.
Absent (excused): Lisa Ruybal

III. Approval of Agenda

Pearl moved to approve the agenda; Clark seconded. Approved.

IV. Approval of November 2018 Minutes

Clark moved to approve the November minutes, as amended. Lovvis seconded. Approved.

V. Public Input--None

VI. Unfinished Business

A. Final Budget Approval

Lovvis clarified a couple questions Clark asked about Resolutions. Clark moved to accept the Final Budget Proposal for 2019. Pearl seconded. Motion carried.

Clark moved to adopt RESOLUTION 2018-01, dated 12/11/18: A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2019 TO HELP DEFRAID THE COST OF GOVERNMENT FOR THE IGNACIO COMMUNITY LIBRARY DISTRICT, LA PLATA COUNTY, COLORADO, FOR THE 2019 BUDGET YEAR. Lovvis seconded. Motion carried.

Clark moved to adopt RESOLUTION 2018-02, dated 12/11/18: A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE IGNACIO COMMUNITY LIBRARY DISTRICT, LA PLATA COUNTY, COLORADO, FOR THE 2019 BUDGET YEAR. Lovvis seconded. Motion carried.

B. Patron Rules of Conduct

Clark thanked Marcia for researching the proper way to approach people about service animals. The Members discussed the draft of Patron Rules of Conduct and made additions and changes. Lovvis moved to accept the Patron Rules of Conduct with the suggested changes. Clark seconded. Motion carried.

VII. New Business

A. Meeting Room Policy

Marcia shared the current policy with the Members. She asked that Members consider making some changes and clarifications for use of the meeting rooms. Clark asked Marcia to research liability issues related to meeting room use. The Board will review the policy at a later time.

B. Adult Services Specialist Job

Marcia would like to create a position responsible for Adult Services. Members discussed budget and staffing considerations. Clark suggested having one job description for both Youth and Adult Services Specialists. Members reviewed the job description draft shared by Marcia, as well as the one for Youth Services Specialist. This item is tabled until the February Board meeting.

VIII. Director's Report--Marcia Vining

The Director's Report will be sent to the Members' laptops.

Marcia reported that, since there is no GED program in town, she reached out to the Adult Learning Center and to Rocco to determine what role the Library could play for GED. Marcia is working on a grant application which would help with development of a local GED program. Clark suggested possibly partnering with Fort Lewis College.

IX. Treasurer's Report--Lovvis Downs-Glass

Clark noted the COLO Trust balance has gone up. Lovvis wondered if more money should be moved to COLO Trust. She suggested moving some money from the TBK (First National Bank) account into COLO Trust. Members discussed which accounts would best serve this idea. Clark made a motion to move \$300,000 from Wells Fargo Savings to COLO Trust. Pearl seconded. The motion carried.

Pearl moved to accept the Treasurer's Report. Clark seconded. Approved.

X. Open Discussion

Dayna is considering stepping back from the President position on the Board. The Members encouraged her to stay at least through February when annual officer elections will take place.

Dayna shared an article from The Drum featuring Pearl Casias.

Clark stated that Road Runner is going to continue to run its transportation service with support from the surrounding area.

The Members discussed building a broader sense of community. Clark suggested the Library publish a monthly Community Event Calendar.

XI. Adjournment

Clark moved to adjourn; Pearl seconded. Motion carried. The meeting adjourned at 9:18 p.m.

There will be no January 2019 meeting. The next ICL Library Board meeting will be held Wednesday, February 20, 2019 at 6:15 p.m.

Claudia Foley submits the minutes to the Board of Trustees for approval.